



## **The Pingry School Middle and Upper School Learning Specialist**

### **About Pingry**

Founded in 1861, The Pingry School is an independent, coeducational, college preparatory day school for students in Kindergarten through Grade 12. Situated on two spacious campuses in Basking Ridge and Short Hills, New Jersey, the school draws students of varied talents and diverse backgrounds from nearly 100 communities in New Jersey and New York. Together, our two campuses in Short Hills (K-5) and Basking Ridge (6-12) serve more than 1,100 dynamic students. Pingry students participate in an engaging and challenging academic program, complemented by extensive co- and extracurricular opportunities, thriving in a community that is committed to intellectual engagement, diversity and inclusion, honor and character, and stewardship and sustainability.

### **Position Summary**

The Pingry School Learning Specialist provides comprehensive academic guidance for students with documented learning disabilities, including ADHD. Responsibilities include:

- Recommending reasonable accommodations based on applicable assessment.
- Writing academic learning plans based on approved accommodations.
- Meeting with teaching faculty to facilitate understanding of the learning profile of individual students.
- Collaborating with and supporting teaching staff by offering resources, assistance, advice, and training to enable faculty to better meet the needs of all learners.
- Holding individual meetings with students to discuss diagnostic testing, learning styles, and academic needs, and identifying ways to improve their functioning and performance.
- Working in partnership with students and their teachers to foster acceptance, understanding, and management of disability by maximizing the balance of strengths to needs.
- Maintaining accurate documentation on student progress and helping guide students to become self-advocates and self-aware.
- Assuming an active role in student support team meetings and reporting regularly on student achievement and progress.
- Evaluating effectiveness of accommodations and recommended strategies.
- Counseling families on learning support and assessment accommodations.
- Meeting with individual parents as necessary to discuss the progress of their children.
- Acting as the liaison with County Child Study Teams and local school districts as appropriate and coordinating detailed testing of students by outside specialists.
- Providing counsel and possible referral to non-identified students who, or whose parents, inquire about a perceived need.
- Developing and maintaining communication and documentation protocols related to learning support.
- Developing and presenting workshops relevant to academic skills and other topics related to learning disabilities.

*Basking Ridge Campus, Upper and Middle School*  
131 Martinsville Road, Basking Ridge, NJ 07920  
phone 908-647-5555

*Short Hills Campus, Lower School*  
50 Country Day Drive, Short Hills, NJ 07078  
phone 973-379-4550



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- Reading and summarizing evaluations for Middle and Upper School and for Admissions as necessary.
- Assuming the role of Services for Students with Disabilities (SSD) Coordinator for college admission testing

### **Qualifications and Requirements**

Required qualifications include: master's degree in (school) psychology, extensive knowledge of and the ability to interpret psycho-educational assessments/learning disability evaluations, minimum of four years related experience in learning assistance or as a licensed psychologist, facility with creating student accommodation plans, knowledge of applicable laws, and dedication to working cooperatively with other teachers to maintain a strong program. In addition to honor and character, commitment to intellectual engagement, and appreciation for stewardship and sustainability, especially important is the candidate's ease with diverse constituencies and demonstrated commitment to an inclusive school community.

**We invite applicants with diverse backgrounds and perspectives to reach out to Dr. Delvin Dinkins, Assistant Headmaster–Basking Ridge Campus (Grades 6 through 12) at [ddinkins@pingry.org](mailto:ddinkins@pingry.org).**

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