



## **Middle School Assistant Teacher The Pingry School**

### **About Pingry**

Founded in 1861, The Pingry School is an independent, coeducational, college preparatory day school for students in Kindergarten through Grade 12. Situated on two spacious campuses in Basking Ridge and Short Hills, New Jersey, the school draws students of varied talents and diverse backgrounds from nearly 100 communities in New Jersey and New York. Together, our two campuses in Short Hills (K-5) and Basking Ridge (6-12) serve more than 1,100 dynamic students. Pingry students participate in an engaging and challenging academic program, complemented by extensive co- and extracurricular opportunities, thriving in a community that is committed to intellectual engagement, diversity and inclusion, honor and character, and stewardship and sustainability.

### **Position Summary**

The Middle School Assistant Teacher Position is ideal for candidates with a Bachelor's degree who seek to gain experience in teaching a range of subjects or individuals who are considering a career in Middle School education. The position provides an opportunity to acquire knowledge and skills through sustained experience in a diverse independent school setting. Candidates will gain hands-on experience working with early adolescents and have the opportunity to learn from a highly collaborative Middle School faculty. Each position focused on supporting students in one of the Middle School grade levels (6,7, and 8).

### **What can the Pingry Middle School Assistant Teacher role offer you?**

- Full-time employment
- Opportunity to attend faculty and committee meetings
- Involvement in extracurricular activities and the life of the campus community
- Opportunity to experience teaching in different grade levels
- Exposure to professional development and distance/remote learning

### **Job Responsibilities**

- Cover full school day: 7:30 a.m. - 4:00 p.m
- Staff Temperature check stations
- Assist with weekly testing at temperature check stations
- Supervise students in quarantine locations until pick-up by families
- Provide classroom instruction when homeroom and classroom teachers are absent
- Provide support for remote learners during classes
- Provide timely technical support for teachers in the Middle School
- Supervise Middle School Lunch/recess/flex periods
- Provide support for remote learners during CP
- Assist with Health and Safety Protocols
- Assist with Dismissal
- Model and reinforce the Honor Code and Pingry Anywhere Community Pledge
- Perform other duties as assigned by the Middle School

<i>Basking Ridge Campus, Upper and Middle School</i>	<i>Short Hills Campus, Lower School</i>
131 Martinsville Road, Basking Ridge, NJ 07920	50 Country Day Drive, Short Hills, NJ 07078
phone 908-647-5555	phone 973-379-4550

[www.pingry.org](http://www.pingry.org)



## Qualifications

- Minimum of Bachelor Degree
- Interest in pursuing a career in education, preferably Middle School grade levels
- Excellent written and oral communication skills
- Ability to work collaboratively
- Commitment to professional growth and development

**To apply, please send a resume, personal statement, and cover letter to Mary Kokie McNaugher, Talent Acquisition Manager, [mmcnaugher@pingry.org](mailto:mmcnaugher@pingry.org).**