



The Pingry School Lower School Associate Teacher

About Pingry

Founded in 1861, The Pingry School is an independent, coeducational, college preparatory day school for students in Kindergarten through Grade 12. Situated on two spacious campuses in Basking Ridge and Short Hills, New Jersey, the school draws students of varied talents and diverse backgrounds from nearly 100 communities in New Jersey and New York. Together, our two campuses in Short Hills (K-5) and Basking Ridge (6-12) serve more than 1,100 dynamic students. Pingry students participate in an engaging and challenging academic program, complemented by extensive co- and extracurricular opportunities, thriving in a community that is committed to intellectual engagement, diversity and inclusion, honor and character, and stewardship and sustainability.

Position Summary

The **Lower School Associate Teacher Program** is a full time, two-year program that supports candidates with a Bachelor's degree who seek to gain experience in teaching a range of subjects across elementary grade levels or individuals who are considering a career in education. The program provides an opportunity to acquire knowledge and skills through sustained experience in a diverse independent school setting. The program includes mentoring and supervision from an experienced faculty member. Throughout our Lower School Associate Teacher Program, we are committed to helping associate teachers develop into exemplary K-5 educators who make a positive impact on student learning and growth.

What can the Pingry Lower School Associate Program offer you?

- Full-time employment
- Salary, partial reimbursement for graduate coursework, and a comprehensive benefits package
- Cross-divisional teaching and learning opportunities
- Opportunity to attend faculty and committee meetings
- Involvement in extracurricular activities and the life of the campus community
- Opportunity to experience teaching in different grade levels
- Understanding of key frameworks such as responsive classroom, problem-based learning, design thinking, STEAM integration, and experiential learning
- Exposure to professional development and distance/remote learning

Job Responsibilities

- Cover full school day: 7:50 a.m.-3:45 p.m.
- Provide classroom instruction when homeroom and classroom teachers are absent
- Support teacher by implementing the daily curriculum for an assigned grade level
- Create and maintain a positive, structured learning environment
- Collaborate with other teachers to ensure a safe and inclusive environment for all students
- Model and reinforce the Honor Code and Lower School Code of Conduct

Basking Ridge Campus, Upper and Middle School
131 Martinsville Road, Basking Ridge, NJ 07920
phone 908-647-5555

Short Hills Campus, Lower School
50 Country Day Drive, Short Hills, NJ 07078
phone 973-379-4550



- Hold students to high academic and behavior standards consistent with The Pingry School's mission and Honor Code
- Perform other duties as assigned by the Lower School Director

Qualifications

- Minimum of undergraduate degree
- Interest in pursuing a career in education, preferably elementary grade levels
- Excellent written and oral communication skills
- Ability to work collaboratively
- Commitment to professional growth and development

Interested candidates should send resume and cover letter to Lindsay Holmes-Glogower, Director of People Operations & Talent Development, at lhomesglogower@pingry.org.